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# SENIOR WOMEN’S BOX LACROSSE

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## LEAGUE POLICIES

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### 1. LEAGUE EXECUTIVE

#### 1.0 Roles and Responsibilities

##### 1.01 BOARD OF GOVERNANCE

The Board of Governance is comprised of one representative from each team registered in the Senior Women’s Box League. Each representative will be declared at the League’s Annual General meeting. The Board of Governance will vote on proposed changes to the Senior Women’s Box Lacrosse League policies, and any consequences for infractions proposed by the commissioner and a majority vote must be reached in each case. Any team involved in an infraction is not allowed to vote on the consequences of said infraction.

##### 1.02 CHAIR OF THE BOARD

A member of the Board of Governance who calls meetings to begin, keeps meeting moving along in a timely manner and calls meetings to and end.

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## **1.03 COMMISSIONER**

The League Commissioner shall be elected at the League's Annual General Meeting by a majority vote of the members present. The Commissioner will administer the League as set out in the SWBL League Agreement. The Commissioner will determine consequences for infractions as per guidelines as set out by the Box Lacrosse Directorate. He/She will gain a majority of approval for proposed consequences for infractions by the Board of Governance before issuing such consequences. He/she will chair all meetings of the League. He/She can not also be a representative of the Board of Governance.

## **1.04 SECRETARY**

The Secretary will be responsible for recording and keeping minutes of all meetings, keeping records of all correspondence. He/she will assist the Commissioner in the distribution of said correspondence to all member clubs. The Secretary will also be responsible for maintaining the league website, keeping news postings and contacts up to date.

## **1.05 TREASURER**

The Treasurer will keep records of all financial matters pertaining to the League. He/She will collect League Dues and player registration fees from each team and will pay BCLA and necessary venues (i.e. Arenas) within allotted due dates. He/She will issue cheques for referees in advance of games, and provide these for the home team within 1 week of games. He/She will present financial statements at the Annual General Meeting.

## **1.06 REGISTRAR**

The Registrar collects player cards from each team and enters them into the BCLA on-line player database. He/She will insure all cards are complete.

## **1.07 LEAGUE SCHEDULER**

He/She will book floor time and create a schedule for regular season games, in which home and away team are clearly stated. He/She will ensure each team plays an equal number of home and away games, or when they cannot be exactly even they will be within reason. The League Scheduler is also responsible for scheduling and obtaining floor time for the League Tournament. They will organize the League Tournament according to the guidelines in section 7 of this document.

## **1.08 REFEREE ALLOCATOR**

The Referee Allocator will ensure that qualified referees are scheduled and present for each league game and league sanctioned tournament games. He/She will request payment for referees from the Treasurer in advance of games.

## **1.09 COACHES AND MANAGERS**

Each coach and manager, as an official of the club, is responsible for the proper observance of this agreement and the bylaws of the SWBL set out herein

Each team must have one (1) team representative present on the bench during games that is BCLA Coaching certified by completing the Form 100BS.

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Each team is responsible for submitting to the League Commissioner a coaches Form 100Bs and associated fees to the BCLA office, failure to submit the form by BLCA deadline will result in the suspension of the coaching staff as per the BCLA operating policy.

## 2. REGISTRATION

### 2.0 League Dues

- 2.01 The Executive Board must release League Dues and due dates no later than 6 weeks (36 days) prior to the first scheduled league game.
- 2.02 All teams must pay, to the *Treasurer*, a minimum non-refundable deposit of 50% of the League fee no later than 4 weeks (28 days) prior to the first scheduled league game. Failure to pay the deposit on time will make a team ineligible to enter the league during the current season. The balance must be must be paid 2 weeks (14 days) prior to the first game.
- 2.03 Any club who presents an NSF cheque will be fined Fifty (50) dollars, and suspended if the cheque is not made up with seven (7) days. If during play the suspended club forfeits all games until the cheque is made up.

### 2.1 Player Registration

- 2.11 All Player cards must be filled out in full and handed in to the *Registrar* at the no later than 2 weeks (14 days) prior to the first scheduled league game. Failure to have completed a card, or lack of payment will make players ineligible to play in the current season.
- 2.12 Players who have signed a registration card for the current season with a member card become that team's property for the remainder of the season. Players that later wish to move, must be in possession of a signed release from the last manager before being allowed to play with the new club.
- 2.13 While under the Recreational Directorate, the cost per player card is \$20.00, unless otherwise changed by the BCLA.

## 3. PLAYER ELIGIBILITY

### 3.0 Age restrictions

- 3.01 Players must be a minimum of 21 year of age in during the calendar year of play. For example, in 2010 players must be born in 1989 or earlier.

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- 3.02 All players must sign a player card and pay the registration fee prior to the beginning of the season.

### 3.1 Call-ups

Call ups are players under the age of 21 and/or players registered in the junior division of minor lacrosse.

- 3.1.1 Each team will be allowed 2 call-ups maximum each game. Each call-up must come from the Junior Division of minor lacrosse and approval must be obtained by the minor commissioner and minor coach. The Junior player can play a maximum of 4 games each playing season.
- 3.1.2 A maximum of 2 call-ups per game are allowed in tournaments or provincial championships, when the call-up has been qualified by playing a minimum of 2 league games before the tournament or championships. The call-up may play up to their 4 game allowance, unless their season is completed in which case there is no limit to the number of games they can play in the tournament.
- 3.1.3 DECLARATION of a Junior player must be made to the opposing team before the start of a game. Declaration must be provided in paper format (i.e. a printed email or written notice) for both the opposing team and for the officials. The officials copy will be attached to the game sheet and submitted with the game sheet after the game. The declaration must include:
- Date of Game
  - Team Name
  - Player Name, Date of Birth, Address & Phone Number
  - Approval of the minor commissioner, email and phone number.
  - Approval minor coach, email and phone number
- 3.1.4 Playing an undeclared or unapproved Junior Player or failure to follow the procedures and/or stay within the limits listed in "Section 3. Player Eligibility" will result in the following consequences for the offending team:
- |                         |  |
|-------------------------|--|
| 1 <sup>st</sup> Offense | Forfeiture of game, loss of 2 points.  |
| 2 <sup>nd</sup> Offense | Forfeiture of game, loss of 2 points. \$100 Fine. Coach suspended for 1 game.                          |
| 3 <sup>rd</sup> Offense | Forfeiture of game, loss of 2 points. \$200 Fine. Coach suspended for 5 games.                         |
| 4 <sup>th</sup> Offense | Forfeiture of game, loss of 2 points. \$300 Fine. Suspension of coach for the remainder of the season. |
- 3.1.5 Call-ups must wear equipment according to the rules of the minor directorate.

## 4. ARENAS AND GAMES

### 4.0 Game Time and Floor Availability

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- 4.01 The League Scheduler will schedule all games and distribute the league schedule no later than 3 weeks (21 days) prior to the first scheduled games.
- 4.02 If a game must be cancelled by any team they must give notice to the League Scheduler no later than 2 week prior to the beginning of the scheduled game and they will be responsible for all fees that may occur as a result of the cancellation.
- 4.03 A game may be rescheduled when agreed upon by both teams. The League Scheduler will make an effort obtain reimbursement for the league-scheduled game to apply to the cost of the rescheduled game, when given a minimum notice of 2 weeks prior to the league-scheduled game. If league-scheduled games cannot be reimbursed, or reimbursement does not cover the new floor time, the game may still be played at the expense of the agreed teams.

### 4.1 Home Team Responsibility

The Home team must supply one (1) person to run the 30 second Clock, one (1) person to run the clock and score board, and one (1) person to fill out the game sheet. The Home team must provide 3 new game balls per game. The Home Team must pay referees before the beginning of the game from their team funds. Failure to pay the referee will result in the home team forfeiting the game.

### 4.2 Score Sheets

The home team is responsible for sending score sheets (original copy) to the Commissioner within twenty-four (24) hours after the game has been played. Facsimile or Scanned/Emailed copies are acceptable to meet the deadline, but original copies must be submitted prior to the beginning of any League tournament.

### 4.3 Game Length

Games will consist of three (3) twenty (20) minute periods running time. The last five minutes of the third period will be stop time

### 4.4 Type of Play

Teams are NOT permitted to play offense/defense.

### 4.5 Uniforms & Equipment

- 4.51 A team must wear matching jerseys with no duplicate numbers. In the event of a jersey conflict the designated home team must change to an alternate color.
- 4.52 The Senior Womens Box Lacrosse League highly recommends all players to wear mouth guards for their own safety. The league is not responsible for harm or injury endured by any player who chooses not to wear a mouth guard during league or league tournament play.
- 4.52 Players may not wear jewelry during game play. Jewelry is defined as, but not limited to items such as earrings, necklaces, rings, nose rings etc.

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## 5. DISCIPLINE & SUSPENSIONS

To play lacrosse is a privilege. If the Board of Governance deems any player or coach to be defiant of that privilege, the Board of Governance may take away that privilege and suspend the player or coach indefinitely.

### 5.0 Aggressive Behavior

**5.01 DELIBERATE ATTEMPT TO INJURE.** May include but is not limited to butt-ending, spearing or kicking. May be used to deal with personal fouls (physical) that are excessive and beyond normal play. The referee may issue up to a Match Penalty. The League Commissioner may issue additional consequences based on penalties issued by the referee according to the following guidelines:

1<sup>st</sup> Offence: Maximum: three (3) games.

2<sup>nd</sup> Offence: Maximum: six (6) games, \$50 fine

3<sup>rd</sup> Offence: Maximum: One-year suspension from date of infraction, \$75 fine

4<sup>th</sup> Offence: Maximum: Player forfeits eligibility in the Senior Women's Box Lacrosse league indefinitely.

**5.02 ABUSE BY LANGUAGE OR GESTURE.** May include but not limited to verbal abuse or racial statements to a player, coach any person officially associated with a team or a fan. May also be used to deal with behavior and actions that are non-physical. The referee may issue a penalty for Gross Misconduct. The League Commissioner may issue additional consequences based on penalties issued by the referee according to the following guidelines:

1<sup>st</sup> Offence: Maximum: two (2) to five (5) games suspension.

2<sup>nd</sup> Offence: Maximum: five (5) games to one (1) year from date of infraction \$50 fine.

3<sup>rd</sup> Offence: Maximum: One (1) year suspension from date of infraction \$75 fine.

4<sup>th</sup> Offence: Maximum: Player forfeits eligibility in the Senior Women's Box Lacrosse league.

**5.03 ABUSE OF OFFICIAL.** Abuse may be verbal or physical. An Official is defined as a referee, timekeeper, scorekeeper or any other designated officials. Used deal with any inappropriate behavior towards any official. The referee may issue up to a Match Penalty. The League Commissioner may issue additional consequences based on penalties issued by the referee according to the following guidelines:

1<sup>st</sup> Offence: Maximum: Two (2) games to forfeit of eligibility in the Senior Women's Box Lacrosse league.

2<sup>nd</sup> Offence Maximum: Five (5) games to forfeit of eligibility in the Senior Women's Box Lacrosse league. \$50 fine

3<sup>rd</sup> Offence Maximum: One (1) year from date of infraction to forfeit of eligibility in the Senior Women's Box Lacrosse league \$75 fine

### 5.04 FIGHTING.

Defined as: The act of deliberately striking or attempting to strike an opponent constitutes a fight. The referee may issue up to a Match Penalty. The League

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Commissioner may issue additional consequences based on penalties issued by the referee according to the following guidelines:

- 1<sup>st</sup> Offence      Maximum: two (2) game suspension, \$25 fine.
- 2<sup>nd</sup> Offence      Maximum: five (5) game suspension, \$50 fine.
- 3<sup>rd</sup> Offence      Maximum: one (1) year suspension from date of infraction, \$75 fine.
- 4<sup>th</sup> Offence      Maximum: forfeit of eligibility in the Senior Women's Box Lacrosse league.

**5.05 OTHER.** Any offences that are not directly covered by any of the above section are to be reported directly to the Commissioner of the respective league to be dealt with in an appropriate manner in relation to the above guidelines.

**5.06 REINSTATEMENT.** Any player that has been suspended indefinitely by the Board of Governance may apply to the Board of Governance for reinstatement in the following season, or future seasons. A formal letter must be submitted. The Board of Governance does not guarantee reinstatement will be granted.

## 5.1 Fines

5.10 In order to encourage participation and timeliness from all team representatives, a system of fines is listed below. Timely participation from all team representatives will aid the League Executive in planning a successful season.

INFRACTION	FINE
Missed league meeting	\$25
Missed AGM Meeting	\$50
Missed BCLA Field Directorate AGM Meeting	\$25
Late registration fees	\$25
Late league fees	\$25
Late game sheet reporting to Commissioner	\$25
Playing of unregistered player (per player)	\$25

5.12 Teams with outstanding fines or fees owing will not be able to participate in any league votes during the existing or future seasons until their balance is paid in full. League policies may be voted on and passed without such teams represented.

5.13 An alternate team representative may appear for the declared team representative at any meeting. Attending a meeting via conference call, video or online chat are acceptable methods of attendance to a meeting in addition to physical presence.

## 6. OFFICIALS

### 6.0 Officials

6.01 A minimum of two officials are required for each game, both must be B.C.L.O.A. certified.

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- 6.02 All referee fees will be paid prior to the start of the game by the home team. Failure of the home team to pay a referee results in forfeiture of the game.
- 6.03 In the event a penalty is given as per section 5.0 of this document, referees will complete a game report with the game and send it to the referee allocator within 24 hours of the end of the game. The referee allocator will forward, and discuss the infraction, with the commissioner within 24 hours of receiving the game report.

### 7. LEAGUE TOURNAMENT

#### 7.1 Timeline & Location

- 7.01 The League Tournament will follow the end of league games and will be scheduled over no more than 2 weekend days and 1 weekday evening.
- 7.02 The League Tournament should be held out of one location. Where it cannot be held in the same location, it must be held out of the same city.

#### 7.2 Standings & Scheduling

Where there are seven (7) teams in the tournament the a seven (7) team double elimination schedule will be played. Each team will play a minimum of two (2) games.

#### 7.3 Awards

- 7.30 The First place team will be awarded a Championship Banner.

#### 7.4 Cost & Payment

- 7.41 The League Scheduler must provide a schedule of the tournament to all team managers at a minimum 6 weeks prior to the first scheduled tournament game.
- 7.42 Cost of the League Tournament and Championship Banner will be included in League Dues.

### 8. AMENDMENTS

Amendments to the *Senior Women's Box Lacrosse League Policies* must be presented during league meetings and achieve a majority vote to be put in place.